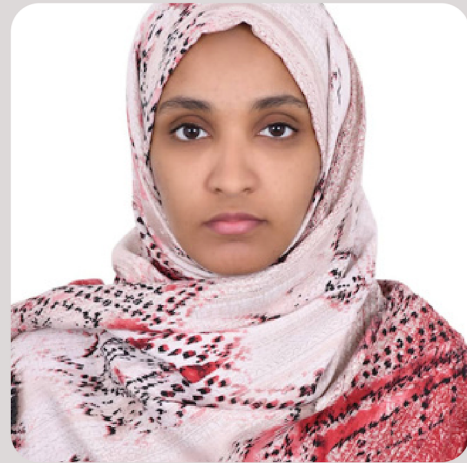


Abrar Abubaker

SALES ADMINISTRATOR



CONTACT INFO

+971555046489

abrar.kadafor@gmail.com

Silicon oasis, Dubai/UAE

EDUCATION

2011- 2016

B.Sc Computer science
and information
technology

University of medical
sciences and technology

REFERENCES

D.lina Toski

Pharmacare / CEO
+249912501793

Duaa Mohammed

Adrian co.ltd/ Sales
supervisor
+249912354912

LANGUAGES

English

Arabic

PROFILE

I am a goal-oriented team player who approaches challenges with creative solutions. My strengths include working both independently and with large teams. ★

WORK EXPERIENCE

Sales administrator

2021 - 2022, Adrian co.ltd

Prepared invoice.

Managing stores.

Follow up the delivery (customer and drivers)

Sale representative indir(telesales.

Follow up reports (monthly and quarterly)

Accountant 2019 - 2020, MSD oil &

Gas

Follow up financial reports.

manage all accounting transaction.

Manage balance sheet.

Daily statement of treasury (different coin's).

Sales manager assistant 2017 - 2018,

Farmscare co.ltd.

prepared invoice and sales reports.

Receive and follow up the payment with
representatives.

SKILLS

Team work.

Hard work.

Work under
pressure.

Microsoft office.

Data analysis.

Solving problems.