



Mohamed Magdy fathallah Ahmed

Address: Mirdif. Dubai

Phone: 0505958847

Email: Mohamedmagdy9015@gmail.com

Date of Birth: 19/10/2000 - **Nationality:** Egyptian

Objective ➤

A highly committed individual with the ability to accurately keep records of every transaction and continuously seeking opportunities that utilize my ambitions and I am ready to learn acquire skills and develop quickly to achieve the largest possible goals and achievements for organization.

Education ➤

- Bachelor of Commerce
 - Al-Azhar University 2022
 - Accounting Department
 - Grade: Good

Accounting skills ➤

- Prepare journal Ledger -Trial balance -Income statement -Balance sheet (budget)
- Suppliers (purchases, purchases allowances, returns, Daily expenses)
- Customers (sales, sales returns, sales allowances, sales transfer)
- The discounts (commercial discount , cash discount, quantity discount)
- The expenses (income expenses, capital expenditures)
- The capital (increase capital, decrease capital, partners withdrawals)
- The assets (acquisition of assets, depreciation of assets dispensation assets)
- The cash (cash payments, cash receipts, Cash Transfer)
- The bank (current account check endorsement ,withdrawal, Deposit certificates)
- Taxes preparation (Value-added tax, schedule tax, and depreciation)

➤ WORK EXPERIENCE

- 🇪🇬 Accountant at Tariq Al-Omda office from Jul 2022 to Oct 2022 (Egypt)
 - Prepare the accounting cycle (starting from entries ends by end of period statements)
 - Making entries in Italian or American journals
 - Transfer to the ledger
 - Prepare the trial balance

- Clearing all legal transactions of incorporation, amendment and other things, especially tourism companies
- Preparing tax reports (VAT reports , WHT report)

Courses and Certificates ➤

-- Trainee at (Banque Misr), from 1Sep to 30 Sep 2020

- (Gave me very good knowledge base about the banking industry by studying the material given for us about the products of the bank and professional ethics and more)

Course Mos.Master AT (JOY TEEM)

SUM - RAND - RANDBETWEEN - SQRT - ABS - COUNT - COUNTA - COUNTBLANK - MAX - MIN - DATE - TIME - DAY - MONTH - YEAR - HOUR - MINUTE - SECOND - ISNUMBER – ITEXT-IF-VLOOKUP-PIVOT TABLE

Course Electronic Accounting (Self Study)

Skills ➤

- **Languages:** English: good - Arabic : mother tongue
- **Computer:** Microsoft Office (Word, Excel, and PowerPoint).

Personal Skills ➤

- Hard worker.
- Cooperative.
- Good problem solving skills.
- Good presentation skills.
- Negotiation Skills and patient
- Time Management Skills
- Selling and Marketing Skills
- work under pressure and creative
- Excellent analytical, problem solving and organization skills.
- Tax knowledge.
- Financial Knowledge, Cash Management.

Last Resume Update: 5-10-2022