



MOHAMED EL-OQDA

I am a Self-motivated sales and a marketing man who was originally graduated as an accountant with extensive customer service experience gained through high-quality internships and temporary positions. Excellent at motivating team members, resolving issues and finding solutions that increase the bottom line.

PERSONAL

- Name**
Mohamed El-Oqda
- Address**
Dubai
- Phone number**
+971508607190
- Email**
mohammadeloqda@gmail.com
- Date of birth**
05-12-1984
- Gender**
Male
- Nationality**
Egyptian
- Marital status**
Married

INTERESTS

- Interested in economics, knowledge of world news and scientific reading.

LANGUAGES

- Arabic ★ ★ ★ ★ ★
- English ★ ★ ★ ★ ★
- Russian ★ ★

PROFESSIONAL SKILLS

- Leadership ★ ★ ★ ★ ★
- Account Management ★ ★ ★ ★ ★
- Team Management ★ ★ ★ ★ ★
- Project Management ★ ★ ★ ★ ★
- Public Relations ★ ★ ★ ★ ★



CAREER OBJECTIVES

To be a part of an organization where I can utilize my experience and skills to effectively contribute the organizational goals and consistently learn and reform myself to take my career to more challenging position.



WORK EXPERIENCE

- May 2017 - Present **ASF Company for importing Tractors.**
Own business, Cairo, Egypt
- Aug 2013 - Feb 2017 **Sales supervisor**
Cairo trade company, Cairo, Egypt
 - Training the new staff
 - Daily management reporting
 - Ensuring high quality and customer service standards.
 - Coaching, counselling and disciplining employees.
 - Maintaining safe and healthy work environment.
 - Maintaining professional and technical knowledge by attending educational workshop.
- Aug 2011 - Jun 2013 **Sales supervisor**
AL Iman company, Cairo, Egypt
 - Training the new staff.
 - Managing a team of 3 sales executives.
 - Daily management reporting.
 - Monitoring stock and sales reports.
 - Ensuring high quality and customer service standards.
- Jun 2008 - Dec 2010 **Sales man**
Al-thowainy company, Qaseem, Saudi Arabia
 - Customer service.
 - Welcoming customers and assisting them.
 - Daily management reporting.
 - Monitoring stock and sales reports.
 - Maintaining safe and healthy work environment.
- Mar 2006 - Jun 2008 **Sales Man**
Soil Mech, Cairo, Egypt
 - Customer service.
 - Welcoming customers and assisting them.
 - Helping employees to develop their growth.
 - Maintaining safe and healthy work environment



EDUCATION AND QUALIFICATIONS



2015

Bachelor's degree

Nile higher institute for commercial science and computer technology -
Faculty of commerce, mansoura, Egypt



COURSES



Studying Russian language

Russian cultural center in Cairo



General English & Conversation

TLG Academy



Microsoft Office & Information Technology

Mansoura University



Sales course

Convince centre In Cairo



Public management courses

Leader's centre in Cairo



sales and marketing course

TLG Academy



IELTS

Under request



COMPUTER SKILLS

- Microsoft Word
- Microsoft Excel
- PowerPoint
- Information Technology
- Typing & Printing skills
- Social Media Marketing