



Procurement Engineer

Abdul Mahroof

Male, 33 years

maapuu0@gmail.com

+971 54-7402994

PROFESSIONAL SUMMARY

I am a Mechanical Engineering professional with more than 10 years of broad exposure in high profile Oil and Gas projects and Construction of high-rise buildings in India and the Middle East. An accomplished, versatile, and results-driven Procurement Engineer with extensive invaluable engineering experience and a proven track record in delivering Oil & Gas Projects and Construction of high-rise buildings Projects. A sharp, energetic, and effective leader who can oversee and direct large-scale projects from conception right through to completion Specialized in assessing project needs while adhering to effective quality control standards. Impressive ability to inspire team members and coordinate efforts. Superlative written and verbal communications skills with excellent knowledge of various software's, design coordination and writing operating standards and procedures.

My objective is to continue working in the Oil and Gas or construction domain for a firm that operates in the Middle East. This would give me an opportunity to bring my experience and qualities to the fore and thereby bring out the best in me.

ACADEMIC QUALIFICATION

- Bachelor of Engineer-Mechanical Engineering, Visvesvaraya Technological University, Belgaum, India
- Process Piping Design and Engineering as per ASME B-31.3
- Undergone training in HSE Management System and Awareness program by RAY ENGINEERING LIMITED.
- HSE training by Blue Steel Industry and Clients

10 Years

- February 2021- June 2022, Procurement Engineer, Ray Engineering Limited, Mumbai, India
- September 2015 – January 2021 – Procurement Engineer, Blue Steel Industry FZC, UAE/Qatar
- June 2012 – August 2015 – Site Engineer, Ray Engineering Limited, Mangalore, India

Roles and Responsibilities

Procurement Engineer

Procurement Engineer:

- Responsible for developing project objectives by reviewing project proposals and plans, conferring with management
- Receiving and analysing the MR and cross checking it with the project specification and approved shop drawing
- Preparing the vendor list and maintaining a relation based on their product quality , delivery and price
- Preparing and receiving enquiries and quotes to and from suppliers based on the MR
- Preparing and maintain a clear cut project terms and condition with the suppliers based on project specification and explaining it to the suppliers
- Having a detailed knowledge of UAE rules and regulations on all aspects.
- Coordinate with the QAQC teams for the material approvals and their status prior to the enquiries

- Attain a clear cut procurement plan for the delivery with the suppliers and logistics and store team for the safe and smooth mobility of the goods
- Preparing and issuing LPO after attaining all the required approvals from managers and commercial team
- Discuss and maintain all the required terms and condition with the suppliers majorly the financial terms as the approvals from commercial team
- Managing a day to day interaction with the vendors and maintain a periodic feedback of the suppliers and their performance.
- Always keep updated with the vendors with the new product launch and their applications
- Follow up and ensure with suppliers and logistic teams until the last delivery is received
- Working with secured and safe ERP system.
- Performs other related duties responsibly as required.

Ray Engineering Limited, Mangalore, India

June 2012 - August 2015

Projects Completed / Involved

Mangalore Refinery and Petroleum Limited (MRPL) - Construction and Maintenance of Under Raw Oil/Water Pipeline

QA/QC Engineer

- QA/QC Engineer: Work included pipeline fabrication, fit-up, erection, trenching, Welding (types and electrode), Non-Destructive testing (RT, UT, and MT), and Coatings (FBE, Coal tar, 3LPP and 3LPE), hydro test, holiday test, chemical cleaning and backfilling. Responsible for managing/supervising the technicians (5 Nos.) /assistants (2 Nos.)/helper (15 Nos.) in the construction site.
- Ensured the documents and drawings are updated and coordinated all technical drawing requirements for new projects, in adherence to defined quality of project deliverables whilst proactively advising the project and other departments/section in contract procedures.
- Assisted the sub-contractor to develop and produce pre-commissioning and commissioning procedures; preparation, development and review of project Health and Safety plans and risk assessments; ensured all operations are undertaken safely in accordance with project/Company H&S policy; assisted the workers in P&ID, Isometric and GAD drawings.
- Assisted in preparation and submission of Shop drawings and As-Built drawings; Feasibility study of Drawing and Design and report to the Superior Officers; Representation to clients for inspection team and liaison with Vendors Management Field Inspection Services; Daily work direction reviewing, design drawings and engineering specifications; Monitoring fabrication / welder's works and ensuring procedures are adhered too

SKILL SETS

- Languages known : English, Hindi, Tamil and Malayalam (Read, Write and Speak)
- IT skills : MS Office and Packages (Solid Edge 3D, Auto CAD, Aconex, KPI, Oracle)

PERSONAL DOSSIER

Address : P.O.Box: 126554, Abu Dhabi, UAE
 Date of Birth : 20th of July 1989
 Nationality : Indian
 Passport No : L4828946, valid till 26th of Nov 2023
 Visa Status(UAE) : Visit Visa
 Reference : Available on request

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.

Abdul Mahroof