

Mohamed El Gohary

DEBT COLLECTOR
"COLLECTION OFFICER "

12 Sep 1997

Egyptian



Contact



Al Majaz , Sharjah



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mohamedelgohary1297@gmail.com

Languages

Arabic ★★★★★
English ★★★★★

Personal Skills

Microsoft Office ★★★★★
Negotiation ★★★★★
Persuasion ★★★★★

Summary

A bright, talented, ambitious and self-motivated accountant with a strong technical background who possesses self-discipline and the ability to work with the minimum of supervision with over 3 years corporate finance experience with strong analytical skills in balance sheet, P&L analysis, budgeting projection and identifying and implementing process improvements. Highly organized and articulate, able to achieve results in a timely manner.

Skill Highlights

- Initiative
- Persuasive
- Innovative
- Product Knowledge
- Active Listening
- Customer Needs Analysis
- Presentation skills
- Communication Skills
- Computer Skills
- Reporting Skills
- Planning and Organizing
- Achieve Goals

Experience

- **Accounts Receivable /Collection.**-02/2022 to Now Sharjah – UAE .
Al Tamayez Debt collections – Trust Group
 - ✓ Handling SCB portfolio (Standard Chartered Bank) and update on bank system (CACS) and CRM .
 - ✓ Resolve customer issues and complaints concerning receipts and billing.
 - ✓ Negotiating settlement agreements with liable parties. .
 - ✓ Managing queries and complaint responses.
 - ✓ work on procedures and policies designed for the client and company.
 - ✓ Excellent written and verbal communication skills – Able to interact effectively at all levels.
 - ✓ Regular follow-up by emails & telephone calls with past-due customers to ensure the collection of the overdue amount within the earliest cycle.
 - ✓ Prepare daily reports of Approvals & Declined Proposals
- **Accountant** - 05/2020 to 10/2021
Al Sherif Trading , Egypt
 - ✓ Handling Daily Bank transaction and follow deposits.
 - ✓ Holding and handling the accounting books
 - ✓ Prepare all financial statements monthly and yearly.
 - ✓ Prepare balance sheet.

Education

- **Bachelor of commerce** : Tanta University - 2020

Certifications

- ICDL (Word , Excel , Power Point And Access)
- PFAD (Financial , Taxes and Introduction to ERP)