PONNI.L

CONTACT



0527083950



ponnilekha@gmail.com



in https://www.linkedin.com/in/p

Mi Al Qusais - Dubai - UAE

ACADEMIC CREDENTIALS

BACHELOR'S DEGREE IN CIVIL ENGINEERING

 APJ Abdul Kalam **Technological University** (KTU)

HIGHER SECONDARY

 Higher Secondary School Ezhippuram, Parippally

CERTIFICATION

- **Auto CAD 3D**
- PE
- QS

TECHNICAL SKILLS

- AutoCAD
- Quantity Surveying
- Quality Assurance (QA)
- Quality Control (QC)
- 3Ds Max

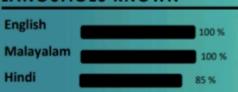
COMPUTER PROFICIENCY

MS Word/ Excel

Basic Operation

Internet & E- Mail

LANGUAGES KNOWN





PROFILE SUMMARY

- 4 Years' Experience as, Dedicated and Compassionate as CIVIL PROJECT ENGINEER (in India).
- With Technical Knowledge, and perform engineering duties in planning, designing, and overseeing construction and maintenance of building Structures.

KEY SKILLS

Team Work Wo		ork Ethic	Cre	eativity		Leadership		
Attention to Detail		Project	Project Management			Interpersonal ability		
Detail Oriented	Punctu	Quick	Learner	Har	dworking	3	Analytic Skills	

EMPLOYMENT CHRONICLE

PROJECT ENGINEER (2019 To 2022)

CRAFT BUILDERS, KARUNAGAPPALLY (GOVT: PUBLIC WORK CONTRACTING CO)

PROJECT

: BIOMEDICAL BUILDING PROJECT AT GOVT MEDICAL COLLEGE, PARIPPALLY, KOLLAM

HANDLED PROJECTS:

- Three storey buildings of higher secondary schools
- Two storey buildings of lower primary school
- Operation theatre for cardiac thoracic surgery

KEY RESPONSIBILITES

- · Preparing, scheduling, coordinating, and monitoring of assigned engineering projects.
- Formulating project parameters and assigning responsibilities to the most capable employees and monitoring the project team.
- Interacting with clients, interpreting their needs and requirements, and representing them in the field.
- Performing quality control tasks on budgets, schedules, plans, and personnel performance and reporting on the project's status.
- Cooperating and communicating with the project manager and other project participants and collaborating with senior engineers to create more efficient project methods and to maintain the project's profitability.
- Reviewing the engineering tasks and initiating the necessary corrective actions.

PASSPORT DETAILS

Passport Number
Date of Expiry
Date of Issue
Visa Status

: \$ 3411763 : 15-07-2028 : 16-07-2018

: Visiting Visa Immediate Joiner

REFERENCE

Available upon request

INTERNSHIP

COMPANY : CONFIDENT GROUP, THIRUVANANTHAPURAM, KERALA

PROJECT : COMMERCIAL BUILDING

COMPANY: DEVAMATHA CONSTRUCTION, KOLLAM, KERALA: GOVT. HIGHER SECONDARY SCHOOL, KULATHUPUZHA

KEY RESPONSIBILITES

- Oversee infrastructure construction.
- Handling Engineering reports.
- Conduct site survey with seniors and analysing data to execute civil engineering projects.
- Calculating requirements to plan and design the specifications of the civil work required.
- Ensure safety by monitoring the site.
- Assisting seniors in forecasting the cost, quantity and budget of equipment, manpower and labour.
- Studying structural Analysis & Dynamics.
- · Studying and implementing different construction Method.

PERSONAL STRENGTHS

- COMMUNICATION Interpersonal skills verbal, problem solving and listening skills in any administrative role.
- SERVICE Having a client focused approach Skills include Patience Attentiveness and a positive language.
- ORGANIZATION Helping others, organizing a to-do list. Prioritizing tasks by the deadline for improving time -management.
- MANAGEMENT Management skills to direct others and review others performance.

PERSONAL DOSSIER

Gender : Female

Date of Birth : 26-05-1997

Nationality : Indian

Permanent Address : Parayil Veedu, Velamannoor P.O, Parippally

Kollam, Kerala, PIN: 691574

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars.

PONNI. L