

PONNI.L



CONTACT

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📍 Al Qusais – Dubai - UAE

ACADEMIC CREDENTIALS

BACHELOR'S DEGREE IN CIVIL ENGINEERING

- APJ Abdul Kalam Technological University (KTU)

HIGHER SECONDARY

- Higher Secondary School Ezhippuram, Parippally

CERTIFICATION

- Auto CAD 3D
- PE
- QS

TECHNICAL SKILLS

- AutoCAD
- Quantity Surveying
- Quality Assurance (QA)
- Quality Control (QC)
- 3Ds Max

COMPUTER PROFICIENCY

MS Word/ Excel ★★★★★

Basic Operation ★★★★★

Internet & E- Mail ★★★★★

LANGUAGES KNOWN

English ██████████ 100 %

Malayalam ██████████ 100 %

Hindi ██████████ 85 %

PROFILE SUMMARY

- ❖ 4 Years' Experience as, Dedicated and Compassionate as **CIVIL PROJECT ENGINEER** (in India).
- ❖ With **Technical Knowledge**, and perform engineering duties in planning, designing, and overseeing construction and maintenance of building Structures.

KEY SKILLS

Team Work

Work Ethic

Creativity

Leadership

Attention to Detail

Project Management

Interpersonal ability

Detail Oriented

Punctual

Quick Learner

Hardworking

Analytic Skills

EMPLOYMENT CHRONICLE

PROJECT ENGINEER (2019 To 2022)

CRAFT BUILDERS, KARUNAGAPPALLY (GOVT: PUBLIC WORK CONTRACTING CO)

PROJECT : BIOMEDICAL BUILDING PROJECT AT
GOVT MEDICAL COLLEGE, PARIPPALLY, KOLLAM

HANDLED PROJECTS:

- ❖ Three storey buildings of higher secondary schools
- ❖ Two storey buildings of lower primary school
- ❖ Operation theatre for cardiac thoracic surgery

KEY RESPONSIBILITIES

- Preparing, scheduling, coordinating, and monitoring of assigned engineering projects.
- Formulating project parameters and assigning responsibilities to the most capable employees and monitoring the project team.
- Interacting with clients, interpreting their needs and requirements, and representing them in the field.
- Performing quality control tasks on budgets, schedules, plans, and personnel performance and reporting on the project's status.
- Cooperating and communicating with the project manager and other project participants and collaborating with senior engineers to create more efficient project methods and to maintain the project's profitability.
- Reviewing the engineering tasks and initiating the necessary corrective actions.

PASSPORT DETAILS

Passport Number : S 3411763
Date of Expiry : 15-07-2028
Date of Issue : 16-07-2018
Visa Status : Visiting Visa
Immediate Joiner

REFERENCE

- Available upon request

INTERNSHIP

COMPANY : CONFIDENT GROUP, THIRUVANANTHAPURAM, KERALA
PROJECT : COMMERCIAL BUILDING
COMPANY : DEVAMATHA CONSTRUCTION, KOLLAM, KERALA
PROJECT : GOVT. HIGHER SECONDARY SCHOOL, KULATHUPUZZHA
KEY RESPONSIBILITIES

- Oversee infrastructure construction.
- Handling Engineering reports.
- Conduct site survey with seniors and analysing data to execute civil engineering projects.
- Calculating requirements to plan and design the specifications of the civil work required.
- Ensure safety by monitoring the site.
- Assisting seniors in forecasting the cost, quantity and budget of equipment, manpower and labour.
- Studying structural Analysis & Dynamics.
- Studying and implementing different construction Method.

PERSONAL STRENGTHS

- **COMMUNICATION** - Interpersonal skills – verbal, problem solving and listening skills in any administrative role.
- **SERVICE** - Having a client focused approach Skills include Patience Attentiveness and a positive language.
- **ORGANIZATION** - Helping others, organizing a to-do list. Prioritizing tasks by the deadline for improving time -management.
- **MANAGEMENT** - Management skills to direct others and review others performance.

PERSONAL DOSSIER

Gender : Female
Date of Birth : 26-05-1997
Nationality : Indian
Permanent Address : Parayil Veedu, Velamannoor P.O, Parippally
Kollam, Kerala, PIN: 691574

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars.

PONNI. L