



Objective

A Highly motivated and friendly individual who takes pleasure in working with and helping people. Adept at planning, scheduling, and coordinating my workload with the ability to multi-task and show strong time management. Looking to secure a challenging and interesting position with a forward-thinking company, where I may have the opportunity to further develop my skills and knowledge.

Professional Title

Abdel Rahman Mohamed Abdel Rahman

Personal information

Male
Egyptian
Birth Date 01/09/1995

Contact

Mob: 0508815738
Email: abm02824@gmail.com

Address

United Arab Emirates - Sharjah .

EDUCATION

Bachelor of commerce (management systems and Information) 2018
Graduated degree: Good

SKILLS

Computer ,Word , Excel and 'power point
Teamwork
Positivity
Leadership

LANGUAGES

ARABIC
ENGLISH (Good)

Driving License

Sharjah Driving License.

WORK EXPERIENCE

➤ Job Title

- Supervisor of Cafe (Kaffeine), experience from 2021 to now
- Supervisor of Al-Ikhlas quarries, from 2019 to 2020
- Supervisor of Cafe (Naple), 1 year experience, Egypt.

Job Description

- ✓ Develop goals for the daily activities of the call center.
- ✓ Conduct effective resource planning to increase productivity through distinct management of people and available technologies.
- ✓ Monitor and take responsibility for budgeting and follow-up of expenses.
- ✓ Recruitment and training of personnel to maintain good standards for the customer service department.
- ✓ Monitoring and improving service, setting shifts and other procedures.
- ✓ Understanding the Hospitality industry
- ✓ I understood to respect the stresses
- ✓ I Learn the teamwork
- ✓ I have aimed to offer a caring sharing atmosphere with customers and my colleagues
- ✓ Selling products to customers and assisting them in providing products, services and goods that meet their needs and desires
- ✓ Follow-up on all products and services provided by the company on a regular basis
- ✓ Preparing a special schedule to organize the dates of receiving orders from customers and their delivery
- ✓ Suggesting the necessary modifications to the products