

RESUME

MUHAMMAD AWAIS

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Visit Visa Expiry Date: 10 March 2023



Quantity Surveyor / Estimator

(Building & Infra Structure)

About me

To enter Professional Life with the ambition to apply for various technical, management, and decision-making skills, which I achieved, throughout my professional and academic career in Civil Works Technology.

Educational / Technical qualifications

- **D.A.E (Civil) 3 Years** from Khyber Pakhtunkhwa Board of Technical Education Peshawar.
- **Diploma in Information Technology 1 Year** from Khyber Pakhtunkhwa Board of Technical Education Peshawar.
- **Diploma in Auto CAD** from Information Technology Trainer Peshawar.
- **Diploma in Advance Excel** from Harris Institute Peshawar.
- **Diploma in Microsoft office** from Harris Institute Peshawar.
- **Matriculation** from Board of Intermediate and Secondary Education Peshawar.

Experience

3+ Years of extensive civil construction, field experience in preparing BOQs, Sub Contractor Bills, Drawings like Shop Drawings, and providing Bar Bending Schedules, Measurements & relevant Documentation, etc., for facilitating site staff, have also been a part of the job. Moreover, coordination with Clients & Consultants regarding construction matters is also worth mentioning.

Work History

Habib Rafiq Private Limited.

(June 01, 2022 to till date)

Worked as a Assistant Quantity Surveyor



Projects

- Capital Smart City Islamabad.

Responsibilities Overview

- Preparation of bill of quantity (BOQ).
- Preparation of sub-contractor bills as per drawing and site.
- Preparation of bar bending schedules (BBS).
- Estimation of all civil engineering materials and works.
- Preparation of shop drawings and cross-sections.
- Develop a monthly report of material & cost reconciliation of the project.

Ghulam Fageer Constructions Private Ltd.

(July 01, 2020 to May 30, 2022)

Working as an Assistant Quantity Surveyor



Projects

- H-1 Apex Arcade Top City – 1 Rawalpindi. (6 Storey).
- Down Town Mall Top City – 1 Rawalpindi. (14 Storey).

Responsibilities Overview

- Preparation of bill of quantity (BOQ).
- Preparation of sub-contractor bills as per drawing and site.
- Preparation of bar bending schedules (BBS).
- Preparation of Rate Analysis.
- Preparation of shop drawings.
- Estimation of all civil engineering materials and works.
- Develop a monthly report of material & cost reconciliation of the project.

Fayaz Constructions & General Order Suppliers.

(September 01, 2019 to June 30, 2020)

Worked as an Assistant Quantity Surveyor

Projects

- **Mr. Raza Resident Project.**



Responsibilities Overview

- Preparation of bill of quantity (BOQ).
- Preparation of sub-contractor bills as per drawing and site.
- Preparation of bar bending schedules (BBS).
- Preparation of Rate Analysis.
- Preparation of shop drawings.
- Estimation of all civil engineering materials and works.
- Develop a monthly report of material & cost reconciliation of the project.

Personal Introduction

- **Name:** Muhammad Awais
- **Father Name:** Muhammad Iqbal
- **Date of Birth:** 01-April-2001
- **Religion:** Islam
- **Nationality:** Pakistani
- **Domicile:** Khyber Pakhtunkhwa (KP)
- **Marital Status:** Single
- **Permanent Address:** Tehsil & District Peshawar.

Computer Skills

- Microsoft Office
- AutoCAD 2D
- Planswift