

CURRICULUM VITAE

KHIZER HUSAIN T

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OBJECTIVE

To seek a challenging career in a professional company and to blend theory with practice and achieve professional excellence by contributing emphatically towards organizational goals through dedication and sustained efforts.

EDUCATIONAL QUALIFICATION

1. Diploma in Civil Engineering (86.67%) from Rajagopal Polytechnic College, Tamil Nadu (2002)
2. SSLC (79.4%) from Islamiah Boys' Higher Secondary School, Tamil Nadu (1999)

DRIVING LICENSE

License No : 4046865
Date of issue : 16th Sep 2020
Place of issue : Dubai
Vehicle type/No. : Manual/No.3

KEY COMPETENCIES

- ❖ Good Communication and Convincing Skills.
- ❖ Ability to work effectively both independently and as a team.
- ❖ Have completed IOSH supervising safely in June 2019.
- ❖ People's person with excellent leadership and team building skills - inspires confidence in team, involves team in decision making and implement plans to realize goals and create effective quality circles.

EMPLOYMENT DETAIL

1. **Company Name** : **Emrill Services LLC, Dubai, UAE**
Period Covered : Jan 2019 to June 2022
Position : Civil Supervisor

Job Responsibilities:

- Worked with MPLUS+ as painting supervisor.
- Managing more than 500 Villas all over Dubai (Arabian ranches, Mira, Downtown, DFC, Retail and commercial buildings).
- Managing all civil works such as painting, tiling and carpentry works.
- Estimation for painting and civil works.
- Managing a team of 35 people.
- Coordinating with clients and facilities coordinator in resolving issues.
- Coordinating with team members storekeeper and procurement team in arranging materials.
- To prepare Work method statement and Risk Assessment for specific tasks.
- To conduct Toolbox talk on a weekly basis, submission of DWB slips, Submission Service report of reactive jobs on weekly basis.
- To brief team members to work always in a safe manner on a weekly basis.
- To monitor subcontractor jobs and submission of subcontractor check list and service reports for invoicing.
- To monitor daily activities done by team and reporting the quality of work with my line managers.
- Preparing Incident reports on required issues.

2. Company Name : Water Seal Insulation Mat. Cont. Co. LLC, Sharjah, UAE
Period Covered : Aug 2017 to Jan 2019
Position : Site Engineer

Job Responsibilities:

- Execution of Combo Roof Water Proofing Works reporting to Divisional Head/Project Engineer.
- Planning the works as per mutually agreed program with Main Contractor to complete the works as per approved shop drawings.
- Monitoring of all works during and after execution as per approved shop drawings, materials.
- Ensure safety of labour and work quality to achieve manpower targets as per company policy.
- Coordinating with maintenance department for all kind of service and repairs which includes machineries/tools being used at site.
- Follow up and coordinate with all concerned personnel that includes Sales department, Main Contractor, Consultant, etc. to cross check and acquire approval of materials, method statement, shop drawings, etc.
- Coordinate with all concerned of Main Contractor to raise Inspection Requests and seek approval for the same.
- To prepare daily/weekly labour and machinery reports.
- Coordinate with QS dept. and submission of monthly reports to prepare invoice.
- Follow up and coordinate with all concerned of Main contractor for PC and payments.

3. Company Name : Asia Prime General Contracting LLC, Dubai, UAE
Period Covered : Nov 2015 to Apr 2016
Position : General Foreman

Job Responsibilities:

- Execution of Civil Works reporting to Project Engineer.
- Planning the works according to schedule to complete the works as per drawings.
- Monitoring the work of subcontractors for all civil works such as shuttering, concreting, block work, plastering, etc.
- Prepare daily labour allocation reports and concrete required for the next day.
- Prepare Inspection request of each activity & submit to consultant.
- Prepare BBS as per drawings and sub-contractor bills as per work done.
- Maintaining concrete pouring log and cube test record.

Company Name	Period Covered	Position	Project
Al Fara'a Infra Projects Pvt. Ltd, Bangalore	Nov 2013 to Sep 2014	Senior Site Engineer	2B+G+15 Luxury apartments
Mahidhara Projects Pvt. Ltd, Chennai	Nov 2011 to Sep 2013	Site Engineer - Buildings	G+1 Individual Villas
Arun Excelllo Constructions, Chennai	Mar 2009 to Oct 2011	Sr. Supervisor - Civil	G+12 Residential apartments
Nandi Housing Pvt. Ltd, Bangalore	Jan 2007 to Jan 2009	Site Engineer	G+4 Residential apartments
Al - Hassan Contractors, Vaniyambadi	Jun 2002 to Dec 2006	Site Supervisor	Individual Houses

Job Responsibilities:

- Execution of civil works as per drawings and schedule
- Planning the works as per weekly/monthly target with proper quality
- Monitor supervisors, foremen and sub-contractors to ensure quality and schedule
- Preparing daily reports, BOQ, BBS and subcontractor bills as per work done at site
- Prepare and maintain check lists of all works
- Preparing timely material requirements for all works such as shuttering, block work, concrete, etc.
- Coordinate with clients and other dept. such as HSE, MEP, QA/QC, etc. for timely completion of the given schedule
- Cross check all the drawings as per site condition and follow up with all concerned in case of any discrepancy
- Successfully handled all works such as excavation, shuttering, reinforcement, concreting, block work, plastering, etc.

COMPUTER LITERACY

- MS Office, AutoCAD, Internet

PERSONAL INFORMATION

Father's Name	:	T. Noorullah Basha
Date of Birth	:	10 th May 1984
Passport No. Expiry Date	:	U 0831691 13.09.2030
Visa Status	:	Resident
Nationality Religion	:	Indian Islam
Languages Known	:	Urdu, English, Hindi, Tamil, Telugu & Kannada
Marital Status Kids	:	Married Two (daughters)
Permanent Address	:	New No.55, Old No.35/6, M. Abdul Wahab Street, Periapet, Vaniyambadi, Tamil Nadu. PIN – 635751
Home Country Contact No.	:	+91 98404 76508 (India)

DECLARATION

I hereby declare that all the information furnished above are true and correct to the best of my knowledge and belief.

Place : Dubai

KHIZER HUSAIN T

Date :