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Dubai, UAE



Bangladesh

## EDUCATION

Masters of Business  
Administration  
**Govt.commerce College,**  
Chittagong, 2014

Bachelor of Business  
Omargani m,e,s college  
chittagong 2013

Certificate of Higher  
Education

**Alhaj Mostafizur  
Rahman College,** 2009

Secondary School  
**Lohagara sukhchhari  
Uzir Bhita High school,**  
Bangladesh, 2007

# PABEL KANTE NATH

## PROFESSIONAL SUMMARY

Aspiring for a challenging career to build my skills professionalism and experience in an environment that promotes continual upgrading of knowledge with strong opportunity for advancement within the company.

## WORK HISTORY

January 2017 - February 2022

### **Megna Group - Accounting Assistant , Bangladesh**

- Good interpersonal & communication skill, analytical & positive attitude. Manage the overall operation of the branch operation perform of the opening & closing of the branch.
- Supported preparation of financial forecasts and budgets by creating schedules and performing analyses.
- Assisted with annual audit preparation, sourcing and providing requested information to facilitate smooth processes.
- Handling the daily journal, stock management , communication & recording with staff and supervisor . Report to share my senior manager monthly or quarterly.

## SKILLS

- Account reconciliation
- Data processing
- Profit and loss tracking
- Motivation & team lead
- Oracle
- Fixed assets
- Bookkeeping

## ADDITIONAL INFORMATION

Passport No : A04681423

Date Of Birth : 01 JAN 1991

Visa Status : Visit Visa



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