

@ pabelnath3@gmail.com

> **C** +971 54 4607545

> > Oubai, UAE

Bangladesh

EDUCATION

Masters of Business Administration **Govt.commerce College**, Chittagong, 2014

Bachelor of Business Omargani m,e,s college chittagong 2013

Certificate of Higher Education **Alhai Mostafizur**

Rahman College, 2009

Secondary School Lohagara sukhchhari Uzir Bhita High school, Bangladesh, 2007

PABEL KANTE NATH

PROFESSIONAL SUMMARY

Aspiring for a challenging career to build my skills professionalism and experience in an environment that promotes continual upgrading of knowledge with strong opportunity for advancement within the company.

WORK HISTORY

January 2017 - February 2022 Megna Group - Accounting Assistant , Bangladesh

- Good interpersonal & communication skill, analytical & positive attitude. Manage the overall operation of the branceh operation perform of the opening & closing of the branch.
- Supported preparation of financial forecasts and budgets by creating schedules and performing analyses.
- Assisted with annual audit preparation, sourcing and providing requested information to facilitate smooth processes.
- Handling the daily journal, stock management ,communcation & recording with staff and supervisor .Report to share my senior manager monthly or quartaly.

SKILLS

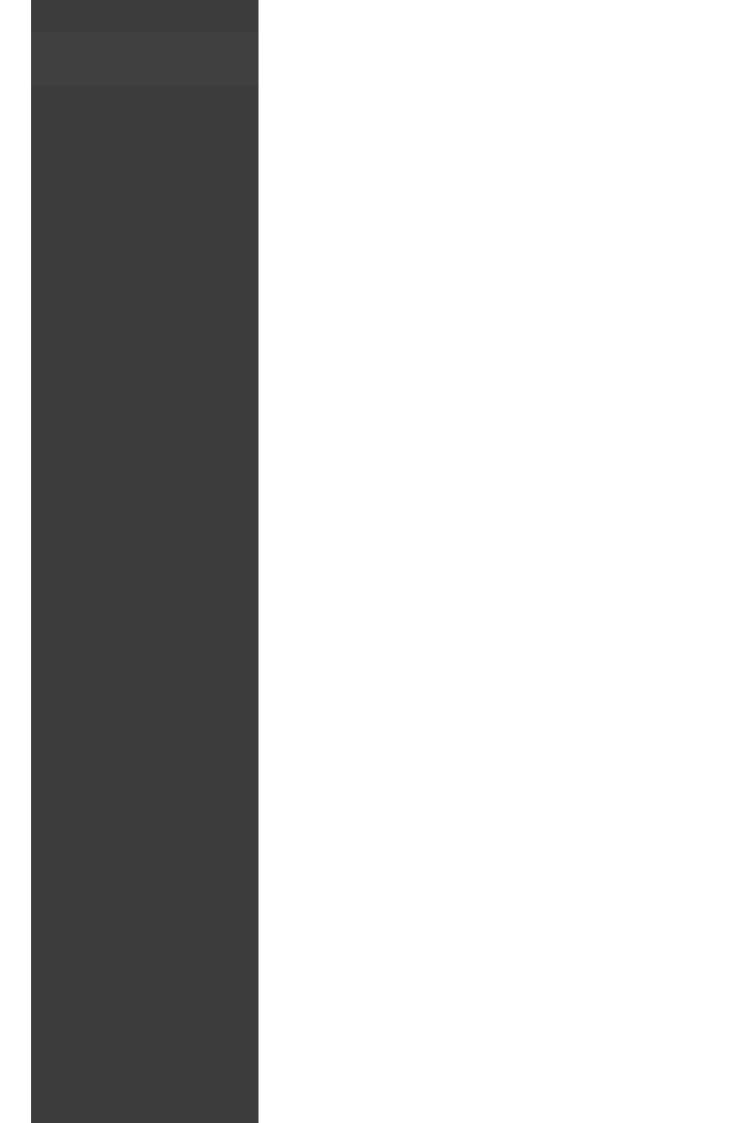
- Account reconciliation
- Data processing
- Profit and loss tracking
- Motivation & team
 - lead

Oracle

- Fixed assets
- Bookkeeping

ADDITIONAL INFORMATION

Passport No : A04681423 Date Of Birth : 01 JAN 1991 Visa Status : Visit Visa



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