



Samitha Udakara

Project Quantity Surveyor

B.Sc. (Hons) QS, University of Moratuwa

+971 55 564 0559

samithaudakara96@gmail.com

(AVAILABLE TO JOIN IMMEDIATELY -CURRENTLY AVAILABLE IN DUBAI)

Dear Sir/ Madam,

I hereby submit my Curriculum Vitae (CV) for the post of Quantity Surveyor in your esteemed company. I am currently available in Dubai, seeking a career enhancement opportunity in Quantity Surveying, Contracts, Commercial and Cost management disciplines.

As you will note from my attached CV, I graduated with a **B.Sc. (Hons.) in Quantity Surveying from the University of Moratuwa**, Sri Lanka. I have experience in **the Gulf region and Sri Lanka** in a consulting and contractor environment in the fields of **civil, MEP, and infrastructure** works. This includes experience in large-scale (residential and commercial) building projects, villa projects, and joinery, fit-out, and ID related projects under pre-contract and post-contract stages.

I'm fully capable of undertaking the responsibilities of **tendering, taking off quantities, preparation of BOQs, preparation of IPAs, evaluation of IPAs and preparation of IPCs, preparation and evaluation of variations and claims, sub-contract management, procurement work**, and involvement in other QS-related post- and pre-contract duties.

Moreover, I have developed a strong understanding and knowledge of various methods of measurement, such as **CESMM 04, POMI, NRM 2, and NRM 1**, throughout my career. Additionally, industry experience has given me a solid opportunity to deal with various conditions of contract documents such as the **FIDIC 1999 1st edition (the "Red Book")**, and the **SBD**.

I am also an expert in **AutoCAD, Plan Swift, Cost X, and the MS Office Package**. Apart from that, I have engaged in many extra-curricular activities at the university as well as in the school, which have enriched me with many skills like excellent communication, organizing, leadership, negotiation, organizing and teamwork, creativity, hard work, etc.

I'm currently available in UAE and immediately available and seeking on career enhancement opportunity in UAE to demonstrate my QS ability and experience in a challenging construction project.

Thank You.

Udakara P.A.D.S

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📍 Dubai, UAE

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Areas of Expertise

- Taking off Quantities
- Preparation of BOQ
- Cost Planning
- Preparation & Evaluation of IPA
- Preparation of Variation
- Preparation of Sub Bill
- Contract Documentation
- Contractual Claims & Disputes Handling
- Project Management
- Tendering Process & Tender Evaluation

Documents Familiar with

- New Rules of Measurements (NRM2)
- Sri Lankan Standard Methods of Measurements (SLS 573)
- FIDIC Conditions of Contract, 1999
- ICTAD Conditions of Contract (SBD 2)
- Civil Engineering Standard Methods of Measurements (CESMM 4)
- BSR & HSR

IT Skills

- Microsoft Office Package
- MS Project
- AutoCAD
- Revit
- Cost X
- PlanSwift
- Internet & Email

Summary

Passionate professional with Gulf experience in leading construction projects. Experiences vary from building to road projects, focusing on both civil and MEP works. Work experiences are based on both pre and post contract phases representing the contractor and the consultant.

Proficiency in working with forms of contract, including FIDIC and SBD (Sri Lankan Standard), has been developed through professional activities. Competent measurement skills have been acquired through practical experiences utilizing industry-standard measurement software. Adaptability to new software and methods is a notable strength.

Self-motivated, committed, reliable, punctual, and resourceful graduate with leadership abilities. Eager to contribute to organizational growth by enhancing skills, competencies, and experiences in a challenging work environment within the construction industry.

Industrial Experiences

PROJECT INVOLVEMENT IN GULF

Quantity Surveyor (Steel Structure) <i>Lucky Engineering Services L.L.C</i>	2023 (July.) – 2023 (Sep.) UAE
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Projects:

- Hermes 1 Data Center Project, Abu Dhabi.
- Emarati School at Al Barsha Third, Dubai.
- MOPA - 5 Star Hotel in Ras Al Khaimah.
- Construction of 142 Villas at Phase 01c Of Masaar, Sharjah.

Roles and Responsibilities:

- Preparation of measurement sheets and detailed quantity take-off based on drawings for steel works.
- Submission of progressive and proforma claims according to the MIR/WIR and follow up for payment response.
- Preparation and submission of variation cost proposals.
- Evaluation and verification of supplier and subcontractor claims.
- Preparation of Tax Invoices, progress reports and drafted all the contractual letters.

PROJECT INVOLVEMENT IN SRI LANKA

Quantity Surveyor (Steel Structure) <i>Landel Engineering</i>	2022 (Jan.) – 2023 (Jun.)
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Projects: Project Quantity Surveyor of Steel Structure Building for Lanka Ashok Layland PLC.

Roles and Responsibilities:

- Preparation of Interim Payment Application based on WIR and MIR.
- Cost Monitoring and Controlling through ERP System.
- Preparation of Extension of Time (EOT) Request.
- Taking off Quantities using AutoCAD and Plan swift of Steel Structural works and Metal works.

Professional Qualifications

- Certificate in PlanSwift Software by Construct Connect (2021)
- Diploma in AutoCAD Software at SFS Academy (2019)
- Certificate in English Based on the successive examinations by the Brilliant Way English Academy (2013)

Linguistic Skills

- English
- Sinhala

Personnel Details

Name in full: Pulukkutti Arachchige Don Samitha Udakara

Age : 27 years

Passport : N10066083

Gender : Male

Nationality : Sri Lankan

Non-Related Referees

Mr. Arjuna Galgane

BSc (Hons) in QS, MRICS, MAIQS, AIQSSL
Senior Quantity Surveyor,
Abu Dhabi General Services
Company (Musanada).
arjunuomqs@gmail.com
+971 58 226 2164

Mr. Supun Jayasanka

LLM (Arb), BSc (Hons) QS,
MRICS, MCI Arb, MAIQS, CQS
Senior Quantity Surveyor
Cracknell LLC,
Dubai, UAE
supun.jayasankafb@gmail.com
+971 50 234 1791

- Attended to the Site Inspection and meetings.
- Drafting, Reviewing and revising various contractual letters to the Engineer and third Parties.
- Reviewing Subcontractor's Invoices and issuing payment certificates.

Quantity Surveyor (Contractor)

2020 (Feb.) – 2020 (Nov.)

Sanken Construction

Project: District Secretariat Building – Gampaha (A design and built project by Sanken Constructions (Pvt) Ltd).

Roles and Responsibilities:

- Responsible for the preparation of subcontractor bills.
- Taking off measurements of Mechanical, Plumbing and Electrical systems.
- Preparation and evaluation of MEP related variations.
- Reviewing of requisitions of performance bonds, advance payment bonds, retention bonds and insurances.

Quantity Surveyor (Consultant)

2019 (Nov.) - 2020 (Feb.)

CRS Quantity Surveyors (Chartered Surveyors)

Projects: Proposed 4 stories art building at Ladies College Colombo, Proposed factory building for North Sails at Biyagama, Proposed Holiday Villa at Bandarawela, Proposed Church at Valachchena and Proposed mini apartment complex at Kaduwela.

Roles and Responsibilities:

- Prepared Tender evaluation and tender comparison.
- Taken off measurements and prepared BOQ for both civil and MEP works.
- Bill Checking.
- Prepared rates for BOQ pricing.
- Claims and disputed handling in both pre contract and post contract stages.

Educational/ Professional Qualifications

BSc. (Hons) in Quantity Surveying

2017(Oct.) – 2022(April)

Department of Building Economics, University of Moratuwa, accredited by Royal Institute of Chartered Surveyors (RICS).

- **OGPA : 3.47/4.20 (Second Class Upper Division)**
- Excellent "A" grade for one year research dissertation
- Excellent "A" grade for Industrial Training
- Dean's list certificate winner for one semester

Professional Memberships

- Graduate Member of Institute of Quantity Surveyors Sri Lanka (IQSSL)
- Student Member of Royal Institution of Chartered Surveyors (RICS)

I do hereby certify that the above details are true and accurate to the best of my knowledge.



Udakara P.A.D.S. (September 27, 2023)