

Mostafa Behairy

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Objective

To Demonstrate and build my expertise as Accountant in an organization that will not only enhance my knowledge but also give me pertinent opportunities to grow and learn. Hence enabling me to showcase my skills in an effective manner.

Education

- **Al Azhar University**
Bachelor's degree in Commerce, Major (Accounting), year (2021)
- **Study CMA part 1.**

Experience

- **Financial Accountant at Al Badr Company for Import and Export.**
(June 2022 – May2023)
 - Responsible for salaries and wages, customer and supplier accounts.
 - Data recording, sorting and analyzing data.
 - Making special lists for them, and sending reports to management.
- **Trainee Accountant at Ultra Vet**
(July 2021 – October 2021)

Courses

- Basics analysis of financial statements from Maearif.
- Basics of finance from HP.
- Fundamentals of accounting from Alison.
- ICDL V5.
- Fundamentals of digital marketing from Google.

Volunteer Work

- Member of the Resale Charity Association (2015/2016).
- Volunteer with Life Makers Association (2019/2020).

Skills

- Microsoft office
- Analytical problem solving, business.
- Verbal and written skills.
- Data analytics, revenue verification.
- risk and compliance.
- Generally accepted accounting principles.
- Writing speed.

Personal Skills

- Friendly and always enthusiastic to learn new things, having performance and commitment in work.
- Fast learner, responsible, reliable and dependable, Phone, email communication skills, handle rejection.
- Self-Confident with high leadership skills & Team work skills.
- Ability to work with my team, and understandable, finish work in deadlines and work under pressure.
- Excellent Communication skills: Powerful interpersonal, networking, presentation, persuasion influencing, organizational skills and negotiation skills.

Personal Information

- **Language:** Arabic (Native), English (Excellent)
- **Nationality:** Egyptian
- **Date of birth:** 01/04/1999