



- +971 55 507 9546
- allam6857@gmail.com
- Sharjah, UAE

## Skills

- Efficient, accurate, & able to organize data in a methodical way.
- Self-motivated.
- Ability to work under pressure.
- Excellent negotiation and listening skills.
- Strong written & verbal communication skills.
- Good command of English language.
- Good sales and telemarketing skills.
- Problem solving and decision-making.
- Dynamic, creative and self-motivated.
- Computer Literacy.
- Able to grasp new concepts quickly.

## Education

**BACHELOR OF TECHNOLOGY**  
Banha University - Egypt S.Y. 2012

**SECONDARY SCHOOL**  
Tahanoub Secondary School

- OTHER COURSES**
- Computer courses at ICDL
  - HR Courses & English Conversation Course (Binary Egypt Academy)
  - Genral English Cources (Not Courses Academy)

## Personal Information

Visa Status : Employment  
Nationality : Egyptian  
DOB : November 24, 1990  
Marital Status : Married  
Religion : Muslim  
Driving License : Egyptian License

## Language

Arabic (Mother Tongue)  
English (Fluent in speaking & written)

# AHMED NISSEM

Accountant

Looking forward to working in a challenges opportunity in a well-esteemed Organization, to achieve self-success in a professional environment and to achieve accounting operational objectives by contributing accounting information and recommendations to strategic plans and reviews, preparing and completing action plans, implementing production, productivity, quality, and customer service standards, resolving problems, completing audits, identifying trends, determining system improvement, and implementing change.

## EXPERIENCE



### ACCOUNTANT

2021 - Present

*Tameer Expert Contracting LLC - Dubai, UAE*

- Manage and oversee the daily operations of the accounting department including:
  - Month and end-year process.
  - Accounts payable/receivable.
  - Cash receipts.
  - General Ledger.
  - Payroll and utilities.
  - Treasury budgeting.
  - Cash forecasting.
  - Revenue and expenditure variance analysis.
  - Capital assets reconciliations.
  - Trust account statement reconciliations.
  - Check runs.
  - Fixed assets activity.
  - Debit activity.
- Preparing all financial reports from A to Z for annual audits requirement.
- Arranging all kind of bank Guarantees, Performance Bond, and issuing of LC.
- Established and enforced proper accounting methods, policies and principles.
- Coordinating and completing annual Audits.
- Provide recommendations.
- Improve systems and procedures and initiate corrective actions.
- Assign projects and direct staff to ensure compliance and accuracy.



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Accountant

## EXPERIENCE

- Meet financial accounting objectives.
- Established and maintained fiscal files and records to document transactions.
- Encourage other employees to adhere to standards.



### SITE ACCOUNTANT

2016 - 2021

Redcon Construction - Egypt

- Paying the wages of workers and engineers on the site.
- Responsible for paying the workers' daily wages and following up on the incoming and outgoing on site.
- Follow up on project needs so that they are present in a timely manner.
- Responsible for spending on minor and emergency needs.
- Responsible for following up the accounts of subcontractors on site.
- Responsible for the custody of the site and it is restored periodically to spend on the site's needs.
- Responsible for partnering with the site's engineers for submitting an inventory of the works executed on the site to the Financial Department.
- Preparing daily and monthly site accounting reports.



### ACCOUNTANT

2014 - 2016

Iskan Insurance - Egypt

- Monitoring the movement of issuing and renewing documents, and following up on the collection of due premiums and wages.
- Matching the current accounts that are made between the company and its agents, and regulating the calculation of commissions on a periodic basis.
- Prepare asset, liability, and capital account entries by compiling and analyzing account information.
- Documents financial transactions by entering account information.
- Assist in the processing of balance sheets, income statement and other financial statement according to legal and company accounting and financial guidelines.
- Supporting month-end and year-end close process. Providing Documentation and reports as requested and needed.