



## OVER ALL EXPERIENCE

7+ YEARS (Facility Management)

## AREA OF EXPERTISE

Residential buildings MEP works

High Rise tower

Refurbishment works

Cost estimation for additional works PPM planning

## PROFESSIONAL

Bachelor of Technology in Mechanical Engineering (Amity University)

## TECHNICAL SKILLS

- TRAINING FROM ARABIAN INFOTECH (DUBAI) FOR HVAC DESIGNING COMPLETE COURSE AUTO CAD
- MS Excel
- MEP Maintenance
- RM & CM Trouble shoot out
- MS Word,
- MS Power point
- DESIGNING USING HAP, E20 Heat Load Calculation.

## PERSONAL SKILLS

Innovative Ideas

Troubleshooting

Customer

satisfaction.

# AFM (Aditya Singh Rathore)

## PERSONAL SUMMERY

Exceptionally dependable and well-trained person with 7+ years' experience and variety of system specialization in facility management. Have worked under the mentoring of seniors, which helped me learn and improve my knowledge. Thus today am capable of handling any project individually to facilitate economic qualitative efficiency of the organization.

## WORK EXPERIENCE 6+

### Provis Estate Management (Abu Dhabi):

#### Assistant Facility Manager August 2022 till Present

- ESE Schools - Alain Project
- AWQAF – Mosque project

### Imdaad facility management (Dubai):

#### Senior Facility Engineer June 2019 to June 2022

- Sheikh Khalifa University Project Abu Dhabi
- ADVETI School - Abudhabi
- Meena Tower residential project

### Power facilities management

#### Facilities Engineer,

##### May 2018- June 2019 Projects:

- Palm Jumeirah Marina residence Dubai
- Jumeirah village circle Dubai- Seasons Community
- Sofitel Hotel Dubai -JVC

### Sultan khan Facilities L.L.C (Dubai)

#### Facilities Engineer, April 2017 to May 2018

- Residential projects.

### Vatika Group(India)

#### Facility Engineer, Jan 2015 to Jan 2017.

## Responsibilities:

- Routine inspections to check the all assets operations and maintenance.
- Monitor & inspect the daily engineering checklist, daily complaints tracker, Weekly Report and Monthly Reports.
- Maintaining the KPI & SLA of the project within the target score.
- Meeting Maintenance of, FAHU, DX system, HVAC split units, District cooling, LV panels, ENVAC Garbage Systems, Firefighting & alarm systems, Access Control, Booster pumps, Transfer pumps, Sump pumps, DG, etc.
- Attending the reactive complaints as per the service request.
- Preparing Daily/Weekly/monthly/PPM schedule and preparing report for reactive maintenance.
- Operation and maintenance of HVAC's System and its related pumps.
- Supervised the contractors, ensured all grounds keeping, housekeeping, maintenance, and renovation work completed on schedule.
- Provide support Security strategy and operation responsible for security policy/ Access control/ CCTV / and Car Park barriers / Lifts for building managements.
- Minutes of Meeting review with superiors/subordinates/subcontractors/clients/regularly.
- Maintenance of all the building assets on time.
- with the supplier, consultant & contractor for the control & integration.
- Handle out individual planning for unexpected BDM works and executions.
- Provide field Engineering and material support, provide resolution to engineering issues.
- Planning & Execution of all Mechanical work activities within time frame to achieve the target

## Summary of Skills:

- Demonstrable skills in dealing and working closely with internal, external customers, service providers and suppliers on interrelated issues.
- Comprehensive knowledge of trade tools, occupational hazards, safety precautions, local codes and regulations pertaining to the trades.
- Ability to use Microsoft office applications, Work order management systems, Electronic document management systems and Electronic mail.

- Experienced in maintain and update the all documents hard copy, Inventory and electronic filing system.
- Over saw entire day to day activities, Identifying and imparting appropriate training, team work as well as supporting staffs for attain service excellence and team work.

- Self-motivated and ability to learn new concepts quickly for the organization
- Good understanding of the cost and scheduling constraints presents in the fast track projects
- Determined and ability to face new challenges and new opportunities for good outcome of the organization

## PERSONAL DETAILS

**Aditya Singh Rathore**

**ABU DHABI, UAE**

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**E: adityavalley@gmail.com**

DOB : 21<sup>ST</sup> Aug 1992

Marital Status : Married

Nationality : Indian

Languages : English, Arabic,  
Hindi, French

Passport No : M7645290

Place of Issue : Jaipur, India

Date of Expiry : 23/03/2025

- A positive attitude and management style resulting in high level of team productivity and profitable breakthrough
- Identifies analyses and solve complex issues that hamper profitability
- Managing sites, my team including supervisor and technician.
- Good communication skills summed up with splendid knowledge in the area of MEP

## KEY SKILLS AND COMPETENCIES

- Excellent working knowledge of relevant FM sector.
- Strong knowledge in HVAC system maintenance and trouble shooting.
- Excellent knowledge in problem solving MEP systems.
- Excellent communication skills, work well independently as well as in team.

## CERTIFICATION & TRAININGS

- HVAC Designing Course (Arabian institute Dubai)
- Auto Cad (India)

## QUALIFICATION

**Senior Secondary (10+2) in the year 2010 with percentage 78% (First Division).**

**Bachelor of Technology in Mechanical Engineering (2010-2014) from AMITY University U.A.E Attested Degree**

## REFERENCES

Available on request

## DECLARATION

I, the undersigned, hereby certify that the statement made by me above is true and correctly describes my qualification.

**Aditya Singh Rathore**