

BINU MATHEW

ACCOUNTANT - SAP ERP Expert

Dedicated Accounts Professional with years of experience providing Accounting support and coordination to corporate Business accompanied by a proven track record of maintaining efficient office operations.



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Al Hamriya, Dubai, UAE

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CAREER PATHWAY

ACCOUNTANT

LULU GROUP INTERNATIONAL - UAE

11/2022 - Present

Dubai, UAE

Description

- Maintaining the Accounting activities of the department on SAP ERP and handling all of the activities in a substantial and monetary manner.
- Ensure intercompany transactions including all intercompany and intra-company Debit-Credit transaction are recorded timely and are completed in monthly calendar.
- Responsible for Daily, monthly closing activities as assigned Perform accruals, maintain supporting financial statements and workings for all accruals.
- Recording maintaining and Reconciliation of vendor cash book and bank statements.
- Accounts receivable and payables handled independently, as well as ensuring VAT compliance while processing local third-party invoices, both PO and NPO based.

JUNIOR ACCOUNTANT

Cordila Infrastructure Pvt. Ltd.

05/2020 - 09/2022

Kerala, INDIA

Description

- Daily and Monthly account reconciliation for the station is completed
- compiling invoices and presenting reports, budgets, business plans, commentaries and financial statements.
- posting journal entries, maintaining accounts receivable and payable, monthly payroll, and issuing credit -debit note.

EDUCATION

DIPLOMA IN INTERNATIONAL BANKING AND FINANCE

Indian institute of Banking and Finance

12/2021 - 06/2022

Kerala, INDIA

MASTER OF COMMERCE- FINANCE

Mahathma Gandhi University

07/2018 - 03/2020

Kerala, INDIA

DIPLOMA IN FINANCIAL ACCOUNTING

Kerala State Rutronix

01/2018 - 06/2018

Kerala, INDIA

BACHELOR OF COMMERCE

Mahatma Gandhi University

06/2014 - 03/2017

Kerala, INDIA

SKILLS

Documentation

Ledger Control Accounts and Payroll

Revenue Recognition

Cash handling

Expense Review

Audit Preparation

Invoicing

Financial Reporting tools Knowledge

CRM

Management Information System (MIS)

Accounting

Financial Planing and forecasting

Reconciliations

Payable and Receivable

Software proficiency

Report preparation and maintenance

UAE VAT Knowledge

Inventory control

Technical - SAP Erp, Microsoft office word-Excel-powerpoint, Quick book, Tally Erp, Adobe, Outlook, Social medias

PERSONAL PROJECTS

A STUDY ON CUSTOMER SATISFACTION TOWRDS ROYAL ENFIELD (01/2017 - 03/2017)

ACHIEVEMENTS

National Cadet Corps 'A ' certified by Ministry of Defence, Government of India (07/2010 - 07/2012)

LANGUAGES

English

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Hindi

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Malayalam

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Arabic

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Tamil

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OTHER DETAILS

Passport Number: T1822116

Visa status: Resident visa

visa expire: 07-12-2024

Martial status: Unmarried

Date Of Birth: 22-03-1997