



PERSONAL PROFILE

To utilize my knowledge and skills for achieving the targets and developing the best performance in the organization. I would like to implement my innovative ideas and creativity for accomplishing the targets. A hardworking personality with a little supervision. Ability to adopt quickly in new working environments.

CONTACT DETAILS

CONTACT NO +971 058 822 5411

DOB – 15th April 1998

PASSPORT – N 11031259

EMAIL – mnafraz95@gmail.com

ADDRESS – Dubai.

MATIRIAL STATUS – Single

JAINUDEEN MOHAMMED NAFRAAZ

QUANTITY SURVEYOR

CAREER HISTORY

MARS CONSTRUCTION (Pvt) Ltd – Quantity Surveyor (2020 Nov – 2023 Oct)

Key Responsibilities

- Preparing taking off and bill of quantities
- Quantification with the aid of Auto-Cad
- Preparing weekly progress report
- Negotiating with suppliers for material prices and delivery
- Unit rate build-up using market rates and indices
- Handling design and post contract variation
- Liaising with Site Managers, Clients, Contractors and Sub-Contractors
- Preparing Interim Payment Certificates
- Preparing work done reports
- Managing and coordinating work at Site
- Preparation of all documents related to projects

Projects – Water Front Integrated project, Kelani New Bridge and Ceylon Electricity Substation Grid B.

Clients – John Keells Holdings, Ceylon Electricity Board and Sri Lankan Road Development Authority (RDA).

Novateq Engineering Solutions (Pvt) Ltd – Quantity Surveyor cum Project Coordinator (2019 Jan – 2020 Sep)

Key Responsibilities

- Preparing taking off and bill of quantities
- Quantification with the aid of Auto-Cad
- Preparing weekly progress report
- Preparing work plan for the project
- Negotiating with suppliers for material prices and delivery
- Handling design and post contract variation
- Dealing with Sub-Contractor Payments
- Preparing Interim Payment Certificates
- Preparing work done report

Projects – Swimming Pools, Waste water treatment plants and Buildings

Clients – Access Engineering, Prime Lands and ITC Colombo

DIVINO CEYLON REALTORS HOLDING (Pvt) Ltd – Trainee Site
Supervisor/Quantity Surveyor (2018 Aug – 2018 Dec)

AREAS OF EXPERTISE

Documentation
Client Handling
Engineering Drawings
Material List Preparation
Bill of Quantities
Payment application
Variations
Microsoft office
AUTO CAD
NRM 02
CESMM 07
FIDIC

ACADEMIC ACHIEVEMENTS

- BSc (Hons) in Quantity Surveying - Liverpool John Moores University (Reading).
- Completed BTEC Level 5 Higher National Diploma in Quantity Surveying & Construction Economics (Pearson) 2016 – 2018
- Completed BTEC Level 3 National Diploma in Engineering - Edexcel (Pearson) -2016

KEY SKILLS AND COMPETENCIES

- Highly detail-oriented and organized.
- Ability to work under pressure.
- Ability to handle complex situations with tact and diplomacy, while maintaining confidentiality of the information.
- Well organized and Resourceful.
- Ability to meet a constant stream of deadlines

EXTRA CURRICULAR ACTIVITIES

- Athletics
- School Prefect
- Football – School Soccer Team
- President of School Cultural Committee
- Executive Member of College Students Council
- Batch Representative