

# **Arish Alam**

**Dubai, UAE**

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## **Career Summary: -**

Over 7 years' experience and progressive knowledge in MEP systems, building management systems (BMS), As a Facilities Engineer currently I am responsible for multiple residential buildings and luxury villas, planning & scheduling plan preventive maintenance and overall Facilities operations in a real estate organization, I am also responsible for team and time management budgeting and completion of tasks on time efficiently also ensure all the task are performing by the team as per HSE rules & regulations, have proven track record and experience in delivering best services Residential and Retail sectors for overall facilities services with customer satisfaction.

## **Work Experience: -**

### **Facilities Engineer**

- ❖ ***Quality Maintenance LLC (Group of The Gate Holding Management), Dubai since November 2021 to Present.***

### **Projects:**

- ***JVC 10-C (Jumeirah village circle)-B3+G+17 Residential Building.***
- ***Al Wahaibi (Al Sufouh Gardens)-B1+G+8 Residential Building.***
- ***Opal IV-(Al Mankool)-B1+G+7 Residential Building.***
- ***Bait Al Jabel-(Al Mankool)-B1+G+7 Residential Building.***
- ***Bait Aseel-2-(Al Barsha)-B1+G+9 Residential building.***
- ***Bait Aseel Villas-Jumeriah***
- ***Springs villas-EMAAR***

## **Key Responsibilities: -**

- Handling of all MEP systems. Assuring all variable and preventive work are carried out as per HSE standards.
- Coordination with Quality team for the continuous improvement workshops and providing necessary documents.
- Preparing and implementing of MEP and HSE Training Calendars.
- Monitoring and Submitting of all Training Documents to QMS team.
- Managing assets list and providing old asset list for exceeded lifetime and proposing for replacement to ensure assets are managed.
- Planning of preventive maintenance schedule for all MEP assets.
- Assuring all PPMs are carried out with all required technical parameters and reporting if found any abnormalities.
- Monitoring of all subcontractor activities and assuring work is completed per client's requirements and all reactive issues are completed as per SLA time.
- Providing Monthly training for MEP technicians and supervisors regarding technical and Health and safety.

- Preparing of Monthly scorecards regarding MEP systems.
- Submitting and preparing of quotes regarding variable jobs.
- Weekly meeting with Clients and providing weekly reports on progress.
- Providing all the poor asset list and providing quotes for replacement of MEP equipment's.
- Recording of any breakdown for MEP equipment's and providing root causes to clients.
- Reviewing and submitting all the subcontractor SOW and prices and making sure about the quality works.
- Submitting of all close out report after audits and providing necessary documents for Root cause analysis and Corrective action reports.
- Reviewing and analyzing of manpower on weekly basis and inspecting their performances and making sure manpower allocation as per the contracts.
- Coordinate with the Management and Contractors for getting the Fit Out approvals.
- Excellent site supervisory experience including setting goals and objectives, projects development, planning and organization, budget monitoring and cost control planning and operation.
- Coordination with all sub-contractors especially MEP coordination.
- Managing energy consumption and inputting power saving methodologies to control the buildings operating cost and record the same as per the standards.
- Control the planned preventive maintenance for all the MEP equipment and coordinate the same with the AMC vendors for the Equipment under AMC.

### **FM Engineer**

❖ ***Power International Facility Management LLC June 2019 to 2021***

#### **Projects:**

- ***Al Naeem Mall (Ras-al-Khaimah)/Al Naeem Tower-3***
- ***Golden mile-Palm Jumeriah (Dubai) (combination of retail & residential Building).***

***Field: MEP Maintenance/Facilities Services***

***Designation: FM Engineer***

***Client: Al Naeem Group***

#### **Key Responsibilities: -**

- Maintenance of District cooling systems, Heat Exchanger HVAC systems LV panels, Garbage chutes, Firefighting & alarm systems, Booster pumps, Transfer pumps etc.,
- Supervised maintenance crews and contractors, ensured all grounds keeping, housekeeping, maintenance, and renovation work completed on schedule.
- Reviewed and approved tenants' applications Manage relations with clients, communicate with tenants to identify, and resolve, any issues or queries.
- Maintaining MEP systems, building management systems (BMS), CCTV operation Low current system, Civil, Specialized System, Security guard, Pest control.
- Preparing Weekly and Monthly reports as per the Schedule and process of jobs.
- Coordinate with the Management and Contractors for getting the Fit-Out approvals.
- Inspecting and ensuring that the work is completed in accordance with drawings project specifications, standard, quality, Safety and environmental requirements.
- Excellent site supervisory experience including setting goals and objectives, projects development, planning and organization, budget monitoring and cost control planning and operation.
- Inspecting and ensuring the material delivered at the site is free of any defect, stored and protected as per manufacturer recommendation and complying with approved material submitted.
- Co- ordination with client's site inspectors and QC for getting written approvals for all works prior to start.
- Coordination with all sub-contractors especially MEP coordination
- Preparation of Work Permit and getting its approval from Safety department and conducting safety tool box meeting with all workers on daily basis.
- Responsible for managing facilities operations in Al Naeem Mall, Ras-Al-Khaimah.
- Reporting to operations manager for the facilities and administrations on site updates and issues on a day-to-day basis.

- Managing energy consumption and inputting power saving methodologies to control the building operating cost and record the same as per the standards.
- Control the planned preventive maintenance for all the MEP equipment and coordinate the same with the AMC vendors for the Equipment under AMC. Carry out the reactive maintenance whenever required.

### **FM Engineer**

❖ ***MAB Facilities Management LLC - Abu Dhabi March 2017 to May 2019***

**Entity: MAB Facilities Management LLC - Abu Dhabi Duration:**

**March 2017 to May 2019**

**Designation: FM Engineer**

**a) Project: Louvre Museum, Tourist Development Investment Company)/TCA (Tourism and Cultural Authority)**

#### **Key Responsibilities-**

- Ensure all the systems, equipment's serving with proper maintenance related to HVAC, Electricalsystem, DG sets, Water Treatment, Fire Safety.
- Supervision of maintenance activities of hard services and soft services carried out by the staff.
- Supervision of maintenance activities of fire-fighting and fire alarm systems carried out by the subcontractors.
- Coordination with client &our FM manager during project planning and supervision while execution with contractors.
- Responsible for delivery of all preventive maintenance for internal and external mechanical services such as HVACs, stems, & electrical equipment in accordance with the service level specification requirements.
- Coordinate with HV Contractor Al Nasser, sign on PPM reports and submit to the manager for his approval.
- Operation & maintenance of the HVAC Systems (AHU, FAHU FCU, CHW pumps, primary pump, secondary pumps, condenser pumps), fire system (Mist system, standpipe system, electric pumps, jockey pumps).
- Plan, schedule & execute the maintenance activities by reporting to the facility manager.
- Prepare and maintain records of daily, weekly and monthly management reports checklist and shift handover reports in a timely manner.
- To follow up with daily complaints and attend issues on priority basis.
- Reading and interpreting the technical manual instruction, blueprints sketches and diagram related to the maintenance installation, repair of MEP equipment.
- Carry out risk assessments and develop method statements to ensure all tasks are carried out in a safe manner, so not to harm people, equipment, and property.
- Plan and supervise in house staff, sub contractors' third party, providing the services of works in accordance with the schedule ensure quality service delivery.
- Carry out all other duties and activities as directed by the line management to the benefit of the MAB FM department and services to the client.

### **QC Engineer**

❖ ***Quality Austria Central Asia Pvt Ltd***

***September 2015 to December 2016***

**Project: APT Flywheel Assembly & Ring Gear Inspection (Visual & NDT) for mass production Field: Quality Control services (QA/QC)**

**End User Client: Nissan, Ford, PSA, General Motors, Honda, Mazda.**

#### **Education: -**

#### **B. Tech in Mechanical Engineering**

**APJ Abdul kalam Technical University - Lucknow, Uttar Pradesh 2011- 2015**

#### **Skills: -**

- ✓ Highly motivated, self-starter and quick learner
- ✓ Good communication & presentation skills
- ✓ Time management and team management & Problem-solving skills
- ✓ Strong leadership qualities, determined & result oriented
- ✓ Ability to motivate, influence and communicate with people at all level.
- ✓ Able to work independently
- ✓ Positive Attitude
- ✓ Flexible
- ✓ Quick Learner
- ✓ Ability to handle team
- ✓ Self -Motivated
- ✓ Dedicated towards my work
- ✓ MS Office (Excel, power point, outlook, paint)
- ✓ Result Driven

**Awards: -**

- ✓ ***Awarded for Best Fm Engineer in April2021 –Power international Facilities Management LLC***

**April 2021**

- ✓ ***Awarded for the outstanding performance for Louvre Museum project by – MABFacilities Management LLC, Abu Dhabi***

**November 2017**

- ✓ ***Employee of the month in Quality Austria central Asia private limited.***

**August 2016**

**Personal Details: -**

<b>Name</b>	:	Arish Alam
<b>Gender</b>	:	Male
<b>Date of Birth</b>	:	06 Mar 1993
<b>Nationality</b>	:	Indian
<b>Marital Status</b>	:	Married
<b>UAE Driving License</b>	:	Valid license valid up to 2026
<b>Current Location</b>	:	Dubai, United Arab Emirates
<b>Languages Known</b>	:	English, Hindi, Urdu

***I hereby declare that the information furnished above is true to the best of my knowledge and belief.***

**Arish Alam**