



SHAHZAIB REHMAN

Facility Maintenance Supervisor

OBJECTIVE

To secure a challenging position in a reputable organization to expand learnings, knowledge and skills.

Responsible and Dedicated Maintenance Worker/ Supervisor tasked with instilling a proper and effective working environment through proper Supervision, Instruction, and "hands on" examples of hard work....

Contact

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EMAIL

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Address

Al Majaz 2 Sharjah (UAE)

Education

2014

Intermediate FA Faculty of Arts

BISE Multan Punjab

2012

Matriculation

City Public School System Khanewal

Personal Details

- **DOB:** 12 JULY 1995
- **NATIONALITY:** PAKISTAN
- **MARTIAL STATUS:** MARRIED
- **VISA STATUS:** OWN VISA
- **VALIDITY:** 18 APRIL 2025
- **LANGUAGE:** ENGLISH, URDU, HINDI, PUNJABI

Skills

Basic Computer User

Internet Operating

EXPERIENCE

2016 - 2018

Organisation I Saif Bin Darwish Construction (Abu Dhabi)

Site Supervisor

Inspecting construction sites regularly to identify and eliminate potential safety.

Supervising and instructing the construction team as well as subcontractors.

Educating siteworkers on construction safety regulations and accident protocol.

Enforcing site safety rules to minimize work-related accidents and injuries.

Handling site accidents in accordance with established accident protocol.

Maintaining an accurate record of construction employee attendance.

2019 - 2021

Organisation I ABDUL HAMID GHOURI & CO. Lahore, Pakistan.

Site Supervisor

Ensuring teams work together to deliver quality work to strict deadlines.

Monitoring construction sites.

Ensuring adherence to health and safety regulations at all times.

Performing equipment, material, and routine site inspections.

Scheduling regular meetings with vendors, site inspectors, managers, and staff.

Writing up reports, budgets, project plans, and presenting them to relevant stakeholders.

Working closely with architects and other professionals.

Staying up-to-date with safety codes and advancements in construction.

2022 - 2023

Organisation I City Properties Real Estate & Mgmt Sharjah (UAE)

Maintenance Supervisor

Completed property improvements maintenance for a 40-unit apartment complex

Performed routine preventative maintenance for HVAC, electrical, and plumbing systems

Implemented maintenance team sessions to schedule maintenance.

Scheduling staff shifts and organizing replacements as required.

Investigating and addressing complaints regarding poor housekeeping service.

Regularly taking inventory of cleaning supplies and ordering stock as needed.

2023

Organisation I Euro Gulf Safety Consultants Dubai (UAE)

Facility & Maintenance Supervisor

Oversee waste management, garbage collection, product delivery and other operations

Carry out inspections of the facility.

Check the premises regularly to ensure security.

Record and report emergencies

Supervise the janitorial staff and other workers.

Hire contractors for equipment installation and repairs.

Monitor planned preventive maintenance.

Perform administrative or custodial tasks as needed.

Perform random checks.

Participate in emergency planning.

Filling Workers monthly Time Sheet.

Monthly Report.

Shahzaib Rehman

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