



MUHAMMED ILLYAS POOLONNUKANDIYIL

ACCOUNTANT

CONTACT

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EDUCATION HISTORY

Bachelor of Commerce (Bcom)

Calicut University- India

Year of Graduation- 2013

Higher Secondary Education-HSE

GVHSS Thamarassery- Calicut

Year of passing -2010

SKILLS

- Tally
- Quickbooks
- MS Office
- Analytical thinking
- Time management
- Effective Communication Skill
- Graphical representation

LANGUAGE

- English (Professional)
- Arabic (Professional)
- Hindi (Professional)
- Malayalam-(Native)

CAREER OBJECTIVE

To obtain an accounting position where I will be able to contribute my skill, knowledge and experience to a company that will give me an opportunity to develop my career and Seeking a position as an Accounting Executive where extensive experience will be further developed and utilised

CAREER HISTORY

Accountant

Majestic Air-Condition Spare Parts LLC - Dubai
(2018 - Now)

- Document financial transactions by entering account information.
- Verify, allocate, post, and reconcile transactions.
- Analyze financial information and summarize financial status
- Filing and submission of VAT

Accountant

Mohd. Abdullah Qaedi General Trading LLC - Dubai
(2016 - 2018)

- Managing all the financial activity of the company.
- Prepare financial statements and produce budget according to schedule
- Support month-end and year-end close process
- Account Receivable & payable
- Provide input into department's goal setting process

Junior Accountant

Dar Al Dya Electricals Trading LLC - Dubai
(2014 - 2016)

- Documenting financial transactions
- Ensure timely bank payments.
- Manage balance sheets and profit/loss statements
- Publish financial statements in time