

# ABDUL SAHAD AK

## Sales Associate / office Assistant

Sales Associate with 3+ Years of experience in retail environments, recognized for the ability to communicate with customers and provide exceptional service that ensures client retention and positive feedback. Proven ability to increase sales through upselling techniques as well as implement additional process that drive profitability.



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📍 Deira, Dubai, United Arab Emirates

## WORK EXPERIENCE

### Cashier

#### Nesto Hyper Market

11/2021 to present,

Muteena, Deira

- Greeted customers upon their entry into the store and helped them with any questions and concerns.
- Assists customers with purchase decisions.
- Operated a checkout lane and associated retail equipment, including scale, barcode scanner, belt, and cash register.
- Performed all checkout procedures quickly and accurately each time, while also promoting the store credit card to customers.
- Assisted sales floor staff with stocking shelves, keeping front lanes tidy, and assisting guests when needed.

### Office Assistant

#### Government Service Center

04/2020 - 08/2021,

Kasaragod

- Fulfilled office assistant duties in a fast-paced firm
- Maintained customer relationships through good communication.
- Used MS Excel and MS Word daily.
- Answered phones, responded to customer emails.
- Manage proper customer relation.
- Received frequent management commendations for efficiency and attitude.

## SKILLS

Organizing

Problem Solving

Communication

Social Media Marketing

Tech literacy

Product Knowledge

Sales skills

Customer service skills

Team player

## ACHIEVEMENTS

Volunteered in Covid relief activities under MSF in home town. (2020 - 2021)

Monthly Best cashier Award in Nesto December

Worked As District General Secretary of a Organization SKSBV

## LANGUAGES

English

Full Professional Proficiency

Hindi

Native or Bilingual Proficiency

Malayalam

Native or Bilingual Proficiency

Arabic

Limited Working Proficiency

## INTERESTS

Photography

Organizing

Volunteering

Charity

Foot ball

Travel

Speech

## EDUCATION

### Pre University Education

#### Kerala State Education Board

06/2018 - 04/2020,

Kasaragod, Kerala

### Higher Secondary Education

#### Kerala State Education Board

01/2017 - 01/2018,

Kasaragod, Kerala