



# MAJID KHAN

24 YEAR OLD

## My Contact

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## Personal Informations

- FATHER NAME SANTOSH KHAN
- DATE OF BIRTH 13/AUG/2000
- PASSPORT NO AZ4146162
- EXPIRY DATE 19 MAY 2033
- PLACE OF ISSUE PAKISTAN

## Education Background

- **Diploma of Associate Civil Engineering**  
2017 - 2020
- **D.I.T**  
Completed in 2021
- **Matriculation**  
warsak public school and college  
Peshawar  
2015- 2017

## Programming and Engineering TOOLS

- Microsoft office
- AutoCAD
- GPS
- PowerPoint
- Excel

## Soft Skill

- Excellent Communication
- Excellent Leadership
- Time Management
- Team Management
- Office Management
- technologically competent
- Computer skill
- Presentation skills
- Multi-Tasking

## Career Objective

To take a long term career oriented employment to invest all my educational qualifications, Professional experience and to undertake responsibility to widen the scop of learning practically to the optimum benefits of the organization and entire development of my career.

## Professional Experience

### Akar Landscaping Service And Agriculture Assistant IT.

july/2023 – Present

#### Key responsibilities:

- Weekly Reports. (From Tadweer )
- Monthly Reports.
- Daily generating Work orders of all teams.
- Checking vehicles GPS.
- Every week site's visits to the teams.



### Akar Landscaping Service And Agriculture Sub-Leader

Dec,2021 –Nov, 2022

Worked in call out team as a sub-leader and having maximum knowledge of different chemicals.

#### Key responsibilities:

- Daily checking all the chemical labels and chemicals expiry with MSDS.
- Inspecting customer's premises to identify pest problems.
- Applying proper chemicals if necessary and take all safety precautions.
- Able to select proper PPE according to the nature of specific treatment.
- Able to operate the concerned software device used for pest control treatment.
- Adjusting chemicals mixture to the size of the infested areas.

## Professional Qualifications

- Survsuite Enterprise pest control software operation
- Able to communicate in english and arabic.

## Ecopest Test

- Pest control technician certificate (ECOPEST, TADWEER)

## Employ History

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### **Water and Sanitation services Peshawar (WSSP) / Site Engineer**

*July,2020 –Aug, 2021*

- Drain and PCC pipeline project.

### **National Logistic Company (NLC) Asisstant Site Engineer**

*Dec,2019 –May 2020*

- Subzal road project quetta, pakistan

#### **Key responsibilities:**

- Interpret technical designs and drawings.
- Daily sites visits.
- Prepare site reports.
- Provide technical advice and resolve technical issues that arise during work.

### **Ali and CO, Contractor's/Asisstant surveyor**

*July,2019 –Oct, 2019*

- J dam project KPK, peshawar, pakistan

#### **Key responsibilities:**

- Determine the position of objects by measuring angles and distance.
- Data collecting.
- Equipment setup and Maintenance.
- Feild surveying.
- Write numbers, Mark distance, and use measuring device as needed.
- Long Sections, Cross Sections.
- Shifting Benchmarks.
- Preparing maps and reports
- Examine previous land records to verify data from on-site survey.

## Personal Strengths

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- Flexibility and quick to embrace new concepts.
- Ability to build positive working relationships.
- High integrity and spirit of teamwork.
- Self-driven, optimistic and hardworking.
- Excellent interpersonal and refection skill.
- Strong work ethics.
- Hamble and honest.

## Languages

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- English
- Urdu
- Arabic
- Poshto

## Reference

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- Adequate reference may be furnished if desired. "