



AHMED ALI



WORK EXPERIENCE

2022 TILL PRESENT

AUDITOR WEALTH MANAGEMENT

(ALLIED ACCOUNTING & AUDITING CHARTERED ACCOUNTANTS)

- Planning financial audits of businesses from start to finish.
- Identifying key areas and issues for further investigation and analysis.
- Evaluating figures, accounts, and statements with other auditing clerks, internal auditors, and tax officers.
- Compiling and presenting findings in written and verbal forms to senior members of the auditing team.
- Generating financial reports annually, semi-annually and quarterly for wealth management.
- Leasing residential & commercial properties for wealth management.

2022

EXECUTIVE COMPLAINE

(DUBAI HOLDING CUSTOMER CARE)

- Assisting in the review of the clients requests for the Customer Care Management.
- Acting as the secretary of Committees as required by management.
- Maintaining a system for tracking and updating Customer Care Management.

2020

LEGAL DOCUMENTS CONTROLLER & CONTRACTS

IDS INVESTMENTS L.L.C

- DEVELOP AND IMPLEMENT PROCESSES RELATED TO DOCUMENT CONTROL.. INPUT DOCUMENT DATA INTO THE STANDARD REGISTERS ENSURING THAT THE INFORMATION IS ACCURATE AND CONTROL REQUIRED REPORTS.
- MAINTAIN UPDATED RECORDS OF ALL APPROVED DOCUMENTS AND THEIR DISTRIBUTION CLEARLY.
- COMMUNICATING WITH GOVERNMENTAL AUTHORITIES.

2019-2020

MKAY EVENTS SERVICES

OVERLAY COORDINATOR

(FORMULA E, RIYADH, SAUDI ARABIA)

- MANAGE OVERLAY SCOPE, IMPLEMENT CHANGE MANAGEMENT PROCESSES AND BUDGET CONTROL FOR VENUES WITHIN RESPONSIBILITY.
- VENUE SITE VISITS AND VALIDATION OF DESIGNED SOLUTIONS AGAINST SITE CONDITIONS.
- IMPLEMENTED COST-SAVING INITIATIVES THAT ADDRESSED LONG-STANDING PROBLEMS.

TALENT ASSISTANT MANAGER

(NICKELODEON KIDS CHOICE AWARDS, ABU DHABI)

- MEETING AND GREETING THE TALENTS AND THEIR TEAMS ON ARRIVAL TO VENUE AND ESCORTING THEM TO RELEVANT AREA.
- MADE SURE THAT ALL TALENTS ARE INFORMED OF THEIR SCHEDULE AND KEEP TO TIME CURRICULUM VITAE.
- UPDATING THE TALENT TEAM OF MOVEMENTS OF THE TALENTS (ARRIVAL, TRAVELING TO STAGE, AND DEPARTURE)

CCW HOSPITALITY MANAGER

(SPECIAL OLYMPICS WORLD GAMES, ABU DHABI)

- MANAGED AND SUPERVISED ALL THE HOSPITALITY SERVICES ON VENUE.
- REVIEW AND MONITOR FOOD SAFETY POLICIES & PROCEDURES, REPORT & FOLLOW UP ANY BREACHES.
- COORDINATE SET UP AND ACTIVATION OF HOSPITALITY SERVICES IN VENUES.

2016-2018

SALES EXECUTIVE

WHITEHALL MANAGEMENT CONSULTING

- RESEARCHING PROSPECTS AND GENERATING LEADS. Building AND MAINTAINING A CRM DATABASE.
- BUILDING AND MAINTAINING BUSINESS RELATIONSHIPS WITH POTENTIAL CLIENTS.

HOSPITALITY COORDINATOR (DWTC)

- LIAISED WITH OUR SUPPLIERS TO ENSURE DELIVERIES AND STOCK ARRIVED ON TIME, MAINTAINED FOOD INTEGRITY BY ALWAYS TRACKING WHAT WENT OUT TO THE GUESTS.
- WORKED ON CONTRACT IN HOSPITALITY SERVICE WHICH INCLUDED EVENT AND BANQUETTE SET UPS AND ARRANGEMENTS DEALING WITH VENUE LAYOUT AND PRESENTATION AS WELL AS ARRANGING SCHEDULE AND TIME LINES FOR EACH EVENT.

CAREER OBJECTIVE

TO BUILD CAREER IN A GROWING ORGANIZATION, WHERE I CAN GET THE OPPORTUNITIES TO PROVE MY ABILITIES BY ACCEPTING CHALLENGES. YOUNG, ENERGETIC, SMART AND EXCELLENT COMMUNICATOR IN ENGLISH (WRITTEN AND ORAL). TEAM PLAYER WITH ABILITY TO WORK INDEPENDENTLY, ADAPTABLE, HARDWORKING, HIGHLY MOTIVATED, OPTIMISTIC INDIVIDUAL, TRUSTWORTHY & STRESS TOLERANT. COMPETITIVE INDIVIDUAL WHICH FOCUSES ON CAREER GROWTH. PROFESSIONAL TELEPHONE ETIQUETTE AND CUSTOMER SERVICE ORIENTED. WILLING TO BE TRAINED AND LEARN MORE SKILLS AND SOLVE PROBLEM EXCELLENT COMMUNICATION AND PRESENTATION SKILLS; STRONG LEADERSHIP AND ORGANIZATIONAL SKILLS; HIGHLY FLEXIBLE AND ADAPTIVE; PROBLEM SOLVING, DEDICATED, COMMITTED AND FAST LEARNER.



Education

2014-2018

BBA: FINANCE

American College Of Dubai, United Arab Emirates



CONTACT



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