

# CURRICULUM VITAE

## JULES TENE SIGNE

Mobile No: 0544322704

Gmail: julestene237@gmail.com

Dubai – U.A.E



Post applied For House Keeping

### CAREER OBJECTIVE:

I would like to pursue my career in a reputed and professional Organization and to build a successful career in the future, by giving my best loyal service which will allow me to gain necessary experience. Seeking the position of “Housekeeping” in your organization to deliver my skill of achieving the hygienic environment, to keep up good health of the staff, employees and management, thereby providing a continuous working atmosphere for the organization.

### PERSONAL INFORMATION:

- |                  |   |                |
|------------------|---|----------------|
| • Gender         | : | Male           |
| • Marital Status | : | Single         |
| • Date of Birth  | : | 15-01-1990     |
| • Nationality    | : | Cameroon       |
| • Visa status    | : | Residence Visa |
| • Language       | : | English/French |
| • Passport No    | : | AA005805       |

### EDUCATION QUALIFICATION:

- High School certificate in Cameroon

### PROFESSIONAL EXPERIENCE

- 2 Years Working Experience as a **House Keeping** (Safatas restaurant ) in Sharjah.
- 2 Years Working Experience as a **House Keeping** (Hilton by canapy) in Dubai

### DUTIES & RESPONSIBILITIES

- Ensuring that rooms and public areas are cleaned to the highest standards.
- Working closely with other housekeeping and maintenance staff.
- Following strict infection control policies.
- Creating a clean and safe environment for all.
- Regularly checking the status of all rooms.
- Changing the linens and making the bed properly.

- Using vacuum cleaners, floor polishers and carpet shampooers.
- Making sure that all cleaning equipment is maintained and stored away properly.
- Washing woodwork, windows, door panels and sills.
- Maintaining the stocking levels of all point-of-sales and consumables.
- Monitoring the performance of Room Attendants.
- Entering each guest room by knocking on the door and saying, "Housekeeping".
- Dusting items around the room.
- Ensuring that lost property is kept safely and returned to its owner.
- Managing guest requests in a timely and efficient manner.
- Carrying out all other reasonable requests by management.
- Reporting any security issues to line manager.
- Giving guests information on room prices and special promotions.
- Flipping mattresses, cleaning curtains and dusting lamp shades.

### **STRENGTHS:**

---

- Great communication skill in English.
- Excellent customer services skill and multi-tasking
- Strong desire to help people
- Excellent interpersonal and communication skills
- Creative, patient and persuasive
- Leadership and entrepreneurial skills

### **HOBBIES**

- Reading
- Sports
- Music

### **DECLARATION:**

---

I hereby declare that the above information is true and correct to that best of my knowledge and believe.

**JULES TENE SIGNE**